SAMARITAN'S PURSE INVITATION TO TENDER NOTICE Date: September 6, 2019

Samaritan's Purse | Dominica
P.O. Box 163, Roseau
Creole Hotel, Imperial Road,
Canefield, Roseau, Dominica.

Overview of Request:

Samaritan's Purse (SP) now invites Sealed Quotes from Eligible Tenderers for supply of **Plywood, Form ply and Ridge caps** as follows:

Tender #	S/N	Tender Requirement Description	Qty.	Unit of Measure
PR-09-004-DOM	1	Plywood T1-11 14mm (PRESSURE TREATED)	2000	Each
	2	3/4"x4'x8' Form ply	80	Each
	3	Ridge cap 11"x10' (24G) (Galvalume)	500	Each

Prices quoted shall include any shipping, import and delivery costs to Samaritan's Purse ware-field in Portsmouth-One Mile. Also, please provide prices for the items – quantities that you are able to provide – deliver on a timely manner. Even if you do not have all the requested items or quantities please provide prices for those that you do.

The plywood must be pressure treated and the vendor should be able to supply certification regarding the treatment of the material. There should also be a stamp on the plywood showing the treatment certification.

Indicate your **desired payment Terms**, **price-quote validity timeline** and **delivery lead time** along with your Individual/Company **legal status documents**.

Also, indicate if the items you quote for are readily in stock.

RFQs are obtainable from Samaritan's Purse Canefield and Portsmouth Offices starting September 6, 2019 from 09:30am to 03:30pm.

Instruction to bidder

Drop your stamped quotation in a sealed envelope with all the requested information and your best prices in the tender box at our office in Canefield, Roseau, Dominica. You may also mail it to Samaritan's Purse, P O Box 163 Roseau, Dominica**,** or via email to CaribbeanBids@Samaritan.org, no later than **05:00pm, September 16, 2019**. The envelope or email must be clearly labeled "**Tender for supply of Plywood, Form ply and Ridge caps - PR-09-004-DOM".**

Unsealed or unmarked envelopes, late offers or incomplete offers will not be considered and will be automatically rejected.

WE PRACTICE PROCUREMENT WITH INTEGRITY.

All bids are received directly by the Tender committee. It is not possible to influence the decision or outcome except by offering the best value. No individual or group can influence this decision. No Samaritan's Purse employee will solicit you outside this tender except if you are being awarded this tender.

EMAIL UNETHICAL BEHAVIOR TO CaribbeanBids@Samaritan.org FOR CONFIDENTIAL REPORTING.

Your bid MUST clearly indicate the following:

- Currency of offer: XCD or USD is acceptable
- Proposed timeline for delivery.

Conditions of bidding:

- Bids must be valid for minimum 60 days.
- Payments will be made via Cheque or wire transfer within 30 days of each delivery being received by SP with proper receipts and invoices.

Terms & Conditions:

- SAMARITAN'S PURSE accepts no responsibility and is under no obligation to reimburse applicants for the costs associated with preparation of their applications;
- Time of delivery is very important; the supplier should therefore indicate a reasonable time for when delivery will be done, otherwise delay penalties will be strictly implemented and no time extension would be granted unless for reasons beyond the supplier's control.
- SAMARITAN'S PURSE reserves the right to award the most qualified provider (contractor) regardless of the lowest price submitted.
- SAMARITAN'S PURSE reserves the right to award to more than one bidder or to reject all applicants and cancel the solicitation at any time.

Only information contained in the sealed envelope will be considered from each bidder.

Please attach any additional information including but not limited to: cover letter, and include in the sealed bid.